

BOSTON GRAMMAR SCHOOLS FEDERATION GOVERNING BODY

Minutes of the Full Governing Body meeting held on 12th October 2010 at 6.00 pm at Boston Grammar School.

Agenda Item		Action by
	<p>Present Mr P Bosworth (Chair), Mr M Worrall (Vice-Chair), Mrs J Thornalley (Acting Head BHS), Mr P Marsh (Acting Head BGS), Mrs C Hamshaw, Mrs K Kelly, Mrs L Storry, Mr G Cook, Mr B Pycock, Mr J McHenry, Mr J Tryner, Mr C Champion, Dr J Wardell, Mr B Gosling, Mr R Busby, Mr N Fitton, Cllr M Gilbert. Attended: Mr M Cook (Acting Deputy Head BHS), Mr J Waller-Davis.</p>	
1	<p>Apologies Mrs C Ellis, Mr R Piggins.</p>	
2	<p>Introduction of New Governors</p> <ul style="list-style-type: none"> • Introductions were made with regard to the new Governors, Mr R Busby (Staff Governor), Mr N Fitton (Parent Governor) and Cllr M Gilbert (LA Governor). • There was a brief discussion about the events of the last few years, which have led to the current situation of the two schools. <p>Dr J Wardell and Mr J McHenry arrived.</p>	
3	<p>Teaching and Learning Policy Consultation (Richard Busby and James Waller-Davis).</p> <ul style="list-style-type: none"> • The consultation process was explained and questions answered. • Governors were invited to complete the questionnaire (Distributed with minutes), which forms part of the consultation. <p>Mr J Waller-Davis left the meeting</p>	All Governors
4	<p>Minutes of Previous meeting (July 20th 2010)</p> <ul style="list-style-type: none"> • The minutes were approved with the following amendments: Mrs J Thornalley, Mr P Marsh and Mr M Cook to be added as attending the meeting. • The minutes were signed by the Chair. 	
5	<p>Matters Arising</p> <ul style="list-style-type: none"> • A recent announcement has been made stating that SEF will no longer be a requirement. • Going to School in Lincolnshire Publication. It appears that, a policy was submitted by the previous Head. This led to the reduction in numbers from 140 to 80. This can be rectified by January. • Kirkland Rowell Survey. It was agreed that no further surveys are necessary at this time. 	PM
6	<p>Register of Interests</p> <ul style="list-style-type: none"> • Governors were reminded that they are required to declare any 	

	<p>interests, which may cause a conflict of interests.</p> <ul style="list-style-type: none"> • Governors were also reminded to complete and return the Declaration of Interests form. 	
7	<p>Update of Summer Works</p> <ul style="list-style-type: none"> • The report circulated with the agenda did not prompt any further discussion on the matter. 	
8	<p>Appointment of Link Governor</p> <ul style="list-style-type: none"> • Mr J McHenry offered to take on this role and the Governors agreed to this. 	
9	<p>Partnership Governor Vacancies</p> <ul style="list-style-type: none"> • There was a discussion regarding the 2 vacancies. The nomination for Mr Paul Mould was approved and he will be invited to join the Governing Body. • It was decided that, as consultation with the parents of the High School pupils only resulted in 1 nomination, the staff will be consulted in order to obtain nominations for the 1 remaining vacancy. 	Clerk Clerk
10	<p>Committee Structure 2010/2011</p> <ul style="list-style-type: none"> • It was agreed that the Premises Committee that was initially set up to manage the transfer of two schools onto one site would be discontinued and the responsibilities of that committee would revert back to the Finance and General Purposes Committee. • The committees were agreed as per the attached document 'Committee Structure 2010/2011'. 	
11	<p>Salary Review Committee</p> <ul style="list-style-type: none"> • Membership of this committee was agreed as per the attached document 'Committee Structure 2010/2011'. • The first meeting of this committee was agreed as per the attached document 'Arranged Meetings 2010'. 	
12	<p>Governor Visits Programme 2010/2011.</p> <ul style="list-style-type: none"> • Subjects were discussed and agreed between the Governors as per the attached document 'Governor Visit Subjects'. • It was agreed to contact those who were not present at the meeting in order to allocate subject areas to them. • It was suggested that Governors could become involved with any arranged trips and visits if they were CRB checked. It was agreed to distribute the relevant forms to Governors for completion. <p>The following programme for Governor visits was agreed.</p> <ul style="list-style-type: none"> • Arrange visits with HOD. • Initial meeting between HOD and Governor. • Classroom visits • Attendance at related activities and events • Meeting between HOD, Governor and Acting HT. 	Clerk Clerk
13	<p>Parents Forum Meetings Programme 2010/2011</p> <ul style="list-style-type: none"> • The matter was discussed and it was agreed that meetings should be held each term. • It was agreed that the two acting heads would meet to arrange dates for these meetings. 	JT/PM

